# EMPLOYMENT APPEAL TRIBUNAL <br> FLEETBANK HOUSE, 2-6 SALISBURY SQUARE, LONDON EC4Y 8AE 

At the Tribunal<br>On 10 October 2017<br>Judgment handed down on 6 March 2018

## Before

## HIS HONOUR JUDGE MARTYN BARKLEM

 (SITTING ALONE)Transcript of Proceedings
JUDGMENT

## APPEARANCES

| For the Appellant | MR LACHLAN WILSON <br> (of Counsel) <br> Instructed by: <br> Messrs Hopkins Solicitors <br> Eden Court <br> Crow Hill Drive <br> Mansfield <br> NG19 7AE <br>  <br> For the Respondent |
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|  | MR CASPAR GLYN |
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## SUMMARY

## PART TIME WORKERS

The Appellant (Claimant below) was a part-time music teacher working mostly during termtime. She had a contractual right to 5.6 weeks holiday pay, mirroring her statutory right. Rather than calculating the basis for holiday pay by the methodology set out in section 224 Employment Rights Act 1996, the Respondent calculated it on the basis of $12.07 \%$ of her total pay over a year.

The Employment Tribunal upheld this, holding that a principle of pro-rating should apply such and/or that the statutory scheme by which a week's pay was computed should, in the case of part-time workers who work fewer than 46.4 weeks per year, be read down such that holiday payment should be capped at $12.07 \%$ of annualised hours.

The Employment Appeal Tribunal upheld the appeal. The Part-time Workers Regulations 2000 have as their the overriding principle the concept that part-time workers are not to be treated less favourably than full-time workers. There is no principle to the opposite effect, and thus no basis for the judicial amendment of a statutory scheme, the provisions of which are unambiguous.

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5. To do otherwise, the Respondent contends, unfairly rewards those who work fewer weeks during the year than those who work the full number of weeks.

D 7. Now take another part-time worker who works similar irregular hours but for only 32 weeks of the year. This would be typical for a term-time only employee in an educational establishment. When he or she wishes to take leave, the provisions of section 224 will result in a similar payment, even though that worker has worked for a smaller proportion of the year.

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10. The Respondent's argument is based principally on recitals 2 and 5 to the Working Time Directive 2003/88/EC ("WTD"), and on dicta in two decisions of the CJEU, Zentralbetriebsrat der Landeskrankenhäuser Tirols v Land Tirol C-468/08 [2010] IRLR 631 ("Land Tirol") and Greenfield v The Care Bureau Ltd C-219/14 [2016] IRLR 62 ("Greenfield").
11. I am told that, although the sums involved in this particular claim are small-something over $£ 100$ per annum - the subject matter of this appeal will potentially affect many visiting music teachers and, similarly, many schools which employ them. It is, therefore, a point of some importance.
12. This appeal is concerned with only with the Tribunal's decision in respect of the computation of holiday pay. This finding, at page 1 of the Judgment and Reasons, is that:

> "1. There has been no unlawful deduction of wages as a result of the application of the $12.07 \%$ calculation for the purposes of the [Claimant's] paid annual leave."
13. There is no appeal from the other findings.
14. In the course of the hearing of the appeal Mr Lachlan Wilson, for the Claimant, indicated that the appeal was not being pursued in respect of any contractual finding: this is because no additional contractual benefit would accrue to the Claimant above and beyond the application of the statutory approach which he advocates. The appeal therefore hinges solely on the proper construction of the Working Time Regulations 1998 ("WTR") and associated provisions of the Employment Rights Act 1996 ("ERA") and whether additional words fall to be read into regulation 16(3)(d) of the WTR in order to reach a conclusion consistent with the WTD.
15. The relevant terms of the Claimant's employment were as set out paragraph 26 of the

## Reasons:

"26. The agreement between the parties seen by the Tribunal in the bundle was dated $11{ }^{\text {th }}$
16. The Tribunal described the method by which payment was to be made at paragraph 28

of the Reasons:

17. The genesis of the dispute, and the way in which the figure of $12.07 \%$ came to light is

## set out at paragraphs 29 to 37 of the Reasons:

"Correspondence between the Incorporated Society of Musicians (ISM) and the Respondent
29. Mr Peter Lapin, Legal Advisor of the ISM, started corresponding with the Respondent on $19^{\text {th }}$ December 2013. In that letter he raised other matters with which this Tribunal is not concerned but also questioned whether the Claimant was receiving 5.6 paid holiday a year and asked for an explanation as to exactly how her holiday pay was calculated.
30. Mr Hodgkin replied on $7^{\text {th }}$ January 2014 confirming that all Visiting Music Teachers were paid statutory leave based on the number of hours worked. They paid $\mathbf{1 2 . 0 7 \%}$ of the term's accrued hours at the end of each term and consequently the VMT's received their holiday pay in their March, August and December pay packets.
31. By letter of $4^{\text {th }}$ February 2014 Mr Lapin challenged this position. He accepted that the Claimant was entitled to 5.6 weeks' holiday pay per year but asserted that the school had not and did not pay holiday pay in accordance with the statutory provisions. He relied on the Working Time Regulations as stating that each week's holiday should be paid at the normal rate of pay. Where the employee's pay varied that should be an average of 12 week's payable immediately prior to the relevant holiday being taken. As the school dictated that holidays are taken outside term time holiday entitlement would be taken in three equal periods, Christmas, Easter and Summer. That equated to 1.867 weeks for each of the holiday periods and that should be paid at the average weekly pay for the previous 12 weeks of each period. That, he asserted was not the same as paying $12.07 \%$ of the amount earned during each period and that very different results were achieved by doing so. He enclosed a breakdown of the Claimant's holiday entitlement since 2011 compared with the actual holiday pay made and asserted that the Claimant had been underpaid by a total of $£ 1,360.72$. He requested the school adjust the method by which it paid the Claimant to ensure that she was paid in accordance with the Working Time Regulations and requested the school pay all outstanding holiday without delay.
32. Mr Hodgkin replied on $5^{\text {th }}$ March 2014 confirming that the holiday pay was paid at $\mathbf{1 2 . 0 7 \%}$ of hours worked having followed ACAS guidance. He was confident that the Claimant had been paid the correct amount and in accordance with the Regulations and that there was, in fact, no shortfall.
33. Mr Lapin was not satisfied with this response on behalf of the Claimant and by letter of $2^{\text {nd }}$ April indicated the Claimant's desire to lodge an appeal against Mr Hodgkin's decision with regard to the payment of holiday pay. He asserted that the application of the ACAS guidance regard to the payment of holiday pay. He asserted that the applis
provided in the case of term time workers for "inaccurate results".
34. Mr Hodgkin replied on $23^{\text {rd }}$ April 2014 confirming that he was prepared to treat the previous correspondence as the Claimant's first stage of the grievance procedure even though a formal grievance hearing had not taken place. If Mr Lapin was content they would move
straight to the appeal. Mr Lapin confirmed that he was content to deal with the matter on that basis and it was confirmed to him to him that David Russell, the Chief Executive of the Trust, would hear the appeal with Peter Milburn, the Finance Director. The appeal hearing was scheduled for $29^{\text {th }}$ May 2014. Following that hearing a very detailed letter of 10 pages was sent to the Claimant in which Mr Russell set out in detail his reasons for not upholding the appeal. It was confirmed in that letter that Mr Lapin had provided the appeal panel with a copy of the legal opinion prepared by Mr Nigel Griffin, QC, dated $18^{\text {th }}$ February 2010. That opinion has not been seen by this Tribunal. It is noted it was four years old at the date of the appeal. The appeal panel also confirmed that they had been referred to three cases being:

1. Gibson v East Riding of Yorkshire [2000] CA ICR 890
2. $R v$ Secretary of State for Trade and Industry ex parte BECTU [2001] IRLR 559

## 3. Stringer v HMRC [2009] [ECJ] IRLR 214

35. The letter went on to set out the appeal panel's view of the legal position and also its view of the case law that had been referred to. They had taken legal advice with regard to their decision but did not waive privilege in respect of that. However, they did refer to and sent a copy of the case of Land Tirol which has been referred to at this Hearing. In coming to its decision not to uphold the appeal, the panel could not agree with the ISM's position on the entitlement to holiday pay. That was because the Court of Justice had explained that the law is the opposite of that which was asserted [on] behalf of the Claimant, namely that pro-rating is allowed by the Directive.
36. Mr Russell was satisfied that the practice adopted by the School was a 'practical approach to the drafting of the Regulations and in accordance with them'. It accorded with the guidance provided by ACAS and, indeed, also with the guidance published by UNISON. The school it had concluded appeared to have made a determination that working 32 weeks out of a 52-week year is a part time arrangement and so holiday pay should be pro-rated. That was a common sense approach and the alternative, with fewer working weeks to be labelled as full time, could lead to extreme cases, of say someone working only 12 weeks per year and arguing that they were entitled to a full 5.6 weeks paid annual holiday entitlement per year. That in his view could not have been intended and would be a perverse reading and interpretation of the Regulations.
37. It is to be noted that in the notes of the actual appeal hearing, when Mr Lapin stated that if someone was employed for 1 week per year and the contract stated they are entitled to 5.6 weeks that, in Mr Lapin's words, would "produce an absurd result" but VMT's, were, he had argued, entitled to 5.6 weeks and not pro-rated."
38. The figure of $12.07 \%$ is contained in ACAS guidelines (which have no statutory force)
and reflects the percentage which statutory holiday entitlement bears to the remainder of the working year. As the ET said at paragraph 56 of the Reasons:

## "Relevant Law

56. It is the Respondent's case that it has paid the Claimant holiday pay in accordance with the ACAS guidelines which provided as follows.
"What leave to casual workers get?
If a member of staff works on a casual basis or very irregular hours, it is often easiest to calculate holiday entitlement that accrues as hours are worked.

The holiday entitlement of 5.6 weeks is equivalent to 12.07 per cent of hours worked over a year.

The 12.07 per cent figure is 5.6 weeks' holiday, divided by 46.4 weeks (being 52 weeks 5.6 weeks). The 5.6 weeks are excluded from the calculation as the worker would not be at work during those 5.6 weeks in order to accrue annual leave ...
19. The entitlement to leave is contained in the WTR. At paragraphs 59 to 64 of its Reasons the Tribunal set out the relevant provisions of the WTD, the WTR and the ERA (I have excluded paragraph 63 as it concerns only contractual claims):
" 59 . Regulation 13 of the Regulations enacts the Directive and provides that:
(1) ... a worker is entitled to four weeks' annual leave in each leave year ...
(9) Leave to which a worker is entitled under this regulation may be taken in instalments, but -
(a) it may only be taken in the leave year in respect of which it is due, and
(b) it may not be replaced by payment in lieu except where the worker's employment is terminated.
60. Regulation 13A of the Regulations granted workers an extra 1.6 weeks, 8 days, per year. This is merely a domestic rather than EU measure. Accordingly, the 20 days are subject to review by the CJEU and to the precepts of European law but the extra domestic days are not.
61. Regulation 14 takes advantage of the exception set out in subparagraph (2) of Article 7 of the Directive, as follows:
(1) This regulation applies where -
(a) a worker's employment is terminated during the course of his leave year; and
(b) on the date on which the termination takes effect ('the termination date'), the proportion he has taken of the leave to which he is entitled in the leave year under regulation 13 and regulation 13A differs from the proportion of the leave year which has expired.
(2) Where the proportion of leave taken by the worker is less than the proportion of the leave year which has expired, his employer shall make him a payment in lieu of leave in accordance with paragraph (3) ...
62. Regulation 16 provides: (1) A worker is entitled to be paid in respect of any period of annual leave to which he
is entitled under regulation 13 [and regulation 13A], at the rate of a week's pay in respect of each week of leave.
(2) Sections 221 to $\mathbf{2 2 4}$ of the $\mathbf{1 9 9 6}$ Act shall apply for the purpose of determining the amount of a week's pay for the purposes of this regulation, subject to the modifications set out in paragraph (3) ...
(4) A right to payment under paragraph (1) does not affect any right of a worker to remuneration under his contract ("contractual remuneration").
(5) Any contractual remuneration paid to a worker in respect of a period of leave goes towards discharging any liability of the employer to make payments under this regulation in respect of that period; and, conversely, any payment of remuneration

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20. At paragraphs 65 to 68 of the Reasons the Tribunal set out certain provisions of the

## Part-time Workers (Prevention of Less Favourable Treatment) Regulations 2000

("PTWR") and Council Directive 97/81/EC: that this is a statement of principle of "British law" beyond the application of the PTWR may well be an overstatement.
22. Of course, the Employment Tribunal dismissed the claim under the PTWR, although as the question of pro-rating was central to the Tribunal's decision on the point under appeal it is appropriate to consider paragraphs 67 and 68 in this Judgment.
difficulties, and has focussed the force of his submissions on upholding the Tribunal's alternative finding. The findings are of identical practical effect.

A such additional payments as were not aimed solely at reimbursement must be included. The reference period by which this should be calculated was a matter for the domestic Courts. The matter having returned to the Supreme Court, Lord Mance said that the representative reference period was to be resolved by an Employment Tribunal. In essence, as correctly identified by the Employment Tribunal at paragraph 79 of its Judgment, the legal position is that payment for leave must put the worker in the same position with regards to remuneration as during periods of work.
27. Bear Scotland Ltd v Fulton and Another [2015] ICR 221 is a decision of this Tribunal, one of a series of test cases, in which Langstaff P (as he then was) held that holiday pay should include sums earned in the reference period referable to "such non-guaranteed overtime as was regularly required by the employer". The Employment Tribunal cited part of paragraph 67 of Langstaff P's judgment, which I reproduce in full:
> " 67 . Though it is the effect of the interpretation, rather than the precise words which matters, a conforming interpretation is best expressed by amending regulation 16(3)(d) of the Working Time Regulations 1998 to insert the following italicised words, as the tribunal in Freightliner v Neal thought appropriate, and as the Secretary of State for Business Innovation and Skills regards as permissible, namely: "(d) as if the references to sections 227 and 228 did not apply and, in the case of the entitlement under regulation 13, sections 223(3) and 234 do not apply."
28. British Gas Trading Ltd v Lock [2017] ICR 1, was a case which returned to the Court of Appeal following a reference to the CJEU. That Court had held that commission earnings

A employer) - in essence, they point towards a need for fairness and balance.
30. Of greater importance to the ET's decision are the cases of Land Tirol and Greenfield

## v The Care Bureau

 asked to rule in the following way:[^0]34. Having reiterated (at paragraphs 30 to 31) that the purpose of the right to paid annual leave is to enable the worker to rest and to enjoy a period of relaxation and leisure, and pointed out that the positive effects of paid annual leave for the safety and health of the worker continues to be of significance if it is not taken in the reference period but during a later period,
under which, in the event of a change in the working hours of a worker, the amount of leave not yet taken is adjusted in such a way that a worker who changes from full-time to part-time employment suffers a reduction in the right to paid annual leave which he has accumulated while working full-time, or he can take only take that leave with a reduced level of holiday pay."
the Court said as follows:
"32. It follows from the above that the taking of annual leave in a period after the reference period has no connection to the hours worked by the worker during that later period. Consequently, a change, and in particular a reduction, of working hours when moving from full-time to part-time employment cannot reduce the right to annual leave that the worker has accumulated during the period of full-time employment.
33. On the other hand, it is indeed appropriate to apply the principle of pro rata temporis, set out in Clause 4.2 of the framework agreement on part-time work, to the grant of annual leave for a period of employment on a part-time basis. For such a period, the reduction of annual leave by comparison to that granted for a period of full-time employment is justified on objective grounds. However, that principle cannot be applied ex post to a right to annual leave accumulated during a period of full-time work."
35. Greenfield was a case referred to the CJEU by an Employment Tribunal. The Claimant was entitled, as a matter of both statute and contract to 5.6 weeks paid leave. She took seven days leave in July 2012. In the 12 week period prior to the taking of leave she had worked one day per week. From August 2012 she began a new working pattern which was 12 days on and two days off, an average of 41.4 hours per week. In November 2012 she sought further leave, but was told that the seven days taken in July was the equivalent of seven weeks paid leave, based on her working pattern at the time of one day per week and therefore she was not entitled to further leave. On leaving her employment, she argued that leave already accrued and taken should be retrospectively recalculated and adjusted following an increase in working hours, for example, following a move from part-time to full-time work, so as to be proportional to the new number of working hours and not the hours worked at the time leave was taken.
36. The Court observed (at paragraph 32) that the entitlement to minimum paid annual leave must be calculated by reference to the days, hours or fractions of days or hours worked and specified in the contract of employment. At paragraph 35 (having noted, among other cases, Land Tirol), the Court observed that:
37. That conclusion was not affected, said the Court, by the application of the pro rata temporis principle laid down in clause 4.2 of the framework agreement on part-time work.
38. I have found paragraphs 38 and 39 of the CJEU's judgment of assistance in determining
this appeal. They read:
'"38. However, whereas the provisions of clause 4.2 of the Framework Agreement on part-time work and those of Article 7 of Directive 2003/88 do not require Member States to make a new calculation of entitlement to annual leave already accumulated where a worker increases the number of hours worked, neither do they preclude the Member States adopting provisions
39. I turn finally to the recitals of the Working Time Directive to which Mr Glyn referred me:
"(2) Article $\mathbf{1 3 7}$ of the Treaty provides that the Community is to support and complement the activities of the Member States with a view to improving the working environment to protect workers' health and safety. Directives adopted on the basis of that Article are to avoid imposing administrative, financial and legal constraints in a way which would hold back the creation and development of small and medium-sized undertakings.
(4) The improvement of workers' safety, hygiene and health at work is an objective which
should not be subordinated to purely economic considerations.
(5) All workers should have adequate rest periods. The concept of 'rest' must be expressed in units of time, i.e. in days, hours and/or fractions thereof. Community workers must be granted minimum daily, weekly and annual periods of rest and adequate breaks. It is also necessary in this context to place a maximum limit on weekly working hours." term-time only workers. Indeed, the whole purpose of the EU and domestic provisions to which I have referred in this Judgment is to ensure that part-time workers are not treated in a less favourable manner than full-time workers. This is not a case such as Greenfield and Land Tirol which required application of the pro-rata principle in circumstances when there had been


[^0]:    "27. By its second question the National Court is essentially asking whether relevant European Union law, and in particular Clause 4.2 of the framework agreement on part-time work, must be interpreted as precluding a national provision such as paragraph 55(5) [see above] ...

